

Informal notes of Minutes of the Trimley St Martin Parish Council Meeting Held on Tuesday 4th October 2011

Present: Chairman John Barker, Vice Chairman John Sills, Councillors Heather Rodwell, Berridge Eve, Carol Garrett, Justine Good, Joe Smith, Dave Pither, Frank Bell, Ian Cowan.

By Invitation: Suffolk District Coastal Councillor Graham Harding

Clerk: Mrs Tracey Hunter

Apologies: Suffolk County Councillor John Goodwin, PCSO Glyn Bown and PC Dave Gledhill

Declarations of Interest:

- Councillor Ian Cowan - Personal Interest - Local Development Framework
- Councillor Frank Bell - Personal Interest - Local Development Framework

SCC County and SCDC Councillor Reports:

- The Chairman read out a written report received from County Councillor John Goodwin that included an item regarding the parking on the verges opposite the Hand in. It had been arranged for temporary police no parking cones to be placed along the verge to deter parking along this location. The paths are to be cleared by SCC and if necessary, permanent no parking bollards would be placed there.
- Suffolk Coastal District Councillor Graham Harding gave a verbal report to the meeting. DC Harding also brought to the parish council's attention that in respect of removing an overhead electric cable which ran from the pole outside the post office to the nearby church would be carried out free of charge, as had all the ones removed in Trimley St Mary, but that the church would be charging a sum of £175 for the cable to be re-sited underground on their land. It was DC Harding's intention to see if the parish council would pay this amount but councillors reminded DC Harding that the parish council had no objections to these cables being removed, when the matter was first raised at the October 2010 meeting (see under Public Questions) but stressed that it could not be at the expense of the precept which is part of the local council tax charged to its residents. This was a matter that should be resolved between the church and the electricity suppliers who were carrying out the work.

Public Questions:

- The subject of the acoustic barriers was raised by members of the public and the chairman advised that he was to attend a meeting on the 10th October with the Port, SCDC and the Highways agency to see if the matter of providing some sort of acoustic barriers could be resolved, since at present, the Highways Agency were against the proposal due to the reasons as stated in the September minutes.
- Members of the public also raised their concerns at the height of the new properties being built in the village at Tremelaia Gardens (Piggeries). The Chairman advised that the plans had been passed by the SCDC South Development Committee and that they should speak to DC Harding who is in fact on this committee if they had any concerns that the height of the properties were not in line with those on the passed plans.
- A member of the public, who also attended the September meeting, came to update the parish on her meeting with Network Rail representatives regarding the whistle boards and advised that since it was not possible to re-instate these, she had requested that the telephone at Keepers Crossing in Trimley St Mary be moved back further from the railway line. There are continuing discussions between Network Rail and Bidwells who are the land agents for Trinity regarding this matter. Vice Chairman John Sills pointed out that whistle boards are being taken out from footpath crossings all over the country, as it is a policy of Network Rail not to use these anymore.

Matters arising from the September minutes:

- a) **Councillor vacancy** - The Clerk advised that Ms Bessel had informed her that she would not be able to take up the vacant councillor post due to other commitments and protocol instructs that the next person with the highest votes taken in the ballot vote at the F&GP meeting in September should be offered the post. The Clerk is to contact Mrs Owen to ascertain if she is still a permanent resident of the village and if so duly offer the vacant councillor post to her.
- b) **LDF Consultation/National Planning meeting** - Councillors Berridge Eve and John Sills firstly gave a brief overview of their attendance at the National Planning meeting and this was followed by a discussion regarding the Updated Sustainability Appraisal and Appropriate Assessment documents which were out for consultation as part of the Local Development Framework. Councillor Cowan had prepared a sheet detailing some points regarding these documents, which had been circulated to councillors and it was decided to use these as a basis for the parish council's response. Councillors would also furnish the Clerk with any additional points and a draft response would then be circulated to councillors, prior to it being submitted to SCDC.
- c) **Port of Felixstowe Local Authority Liaison Meeting** - The Chairman gave a brief overview of the Port LALC meeting and the Clerk will circulate the minutes of this meeting once they have been received.

Correspondence:

- a) Clerks resignation letter/New clerk appt.- The Chairman advised that he had received a notice of resignation from the current Clerk and that the vacant post was now in the process of being advertised. It was discussed and decided that the applications for the post would be looked at by the Chair and Vice Chair and persons invited for interview on the 25th October, which would be carried out by the Chair and Councillor Berridge Eve with the current Clerk in attendance to answer any questions regarding the role, from interviewees. Councillors gave authority to the Chair and Councillor Berridge Eve to select and appoint the new Clerk if there was a suitable candidate from those interviewed on the basis that a three month probationary period be included and also the flexibility of increasing the pay scale by one point subject to the basis of experience. The outgoing Clerk would then provide a 'hand over' of the job along with training, prior to her last working day of Friday 9th December. The new Clerk to be employed on reduced hours until they take the post full time from Monday 12th December.
- b) SCC Budget Consultation - Details provided to councillors.
- c) SALC - Invitation to AGM - Details provided to councillors.

Planning Applications:

- C11/2167- 2 Cavendish Road, Trimley St Martin - Erection of first floor extension – discussed by members and rejected by majority vote.

Street Lighting:

- A report made of street light numbered 180 out, clerk to report.

Highways and Footpath:

- a) Reports were made of an overgrown footpath leading from Howlett Way to Old Kirton Road. The Clerk will also chase up the report made of the broken manhole in Cavendish Road and the incorrect sign in Grimston Lane.
- b) It was reported that 1 Mill Lane had been unoccupied for some time and that the boundary hedge was overgrown, clerk to report.

Any Other Business:

- a) The Chairman advised councillors that the Felixstowe Academy proposed new school plans were on show to the public on the evening of the 5th October.
- b) Councillor Ian Cowan advised that Bidwells were giving a presentation to Felixstowe Town Council on the 5th October about the proposed Walton Green project.
- c) It was agreed to publish and distribute a Parish Pump at the end of November
- d) Reeve Lodge carols evening was proposed to be 15th December, the Clerk to contact the warden at Reeve Lodge.

- e) Councillor Heather Rodwell requested that the December meeting have a slightly later start time of 7.45pm, due to the Christmas lights switch on, being the same evening.
- f) The next meeting of the parish Council will be held on the 1st November.